

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Fact Sheet 2019/20

1. Institutional Information

1.1. Institutional details

Name of the institution	Escola Superior d'Agricultura de Barcelona (ESAB) / Barcelona School of Agricultural Engineering [Universitat Politècnica de Catalunya – BarcelonaTech]
Erasmus Code	E BARCELO 03
EUC	28604
Website Institution	https://esab.upc.edu/en
Website International Office	https://esab.upc.edu/en/incoming-students2
Online Course Catalogue	https://esab.upc.edu/en/Studies

1.2. Main contacts

Contact person	Mònica Blanco
Responsibility	Assistant Director of Academic Planning and Mobility
Contact details	Phone: 93 552 11 10 - Fax: 93 552 10 01 - Email: esab.erasmus@upc.edu monica.blanco@upc.edu

Contact person	Maria Jesús Melo
Responsibility	Erasmus + Officer
Contact details	Phone: +34 93 552 35 18 - Fax: 93 413 70 20- Email: esab.erasmus@upc.edu

2. Detailed requirements and additional information

A. Recommended language skills

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English	B2
Student Mobility for Studies	Any	Spanish	B2
Staff Mobility for Teaching	Any	English	B2
Staff Mobility for Teaching	Any	Spanish	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



For more details on the language of instruction recommendations, please refer to our course catalogue at: <http://www.esab.upc.edu/ca/incoming-students>

B. Additional requirements

For the application procedure, please consult the website: <http://www.esab.upc.edu/ca/incoming-students/incoming-faqs>

Incoming students can see the syllabus of our studies on the website of the school before their arrival to ESAB. In the case of Bachelor's degrees, we recommend they come to take subjects of the 3rd or 4th year, since they have a more specialized knowledge than those of the first two years.

UPC can provide some support to welcome students and staff with disabilities; depending on the individual cases, with a prior agreement between both institutions. There is a service at UPC to give general orientation to people with disabilities; but no additional personnel or economic support is provided.

Students who are planning to do their Bachelor or Master Thesis or an Internship in a Research Lab must contact the mobility coordinator: esab.erasmus@upc.edu

Our acceptance letter is necessary for your students to be considered as accepted. In the cases of internship/stage and/or Final Project for Degree/Master Thesis, the acceptance letter would only be signed when they have an ESAB's tutoring professor.

C. Calendar

C1. Nomination deadline for partner universities:

Autumn term	April 15th
Spring term	September 15th

C2. Application Deadlines

Applications of nominated students must reach our institution by:

Autumn term	From April 15 th to June 15 th
Spring term	From October 1 st to December 1 st

C3. Decision Response

We will send our decision within 6 weeks.

C4. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

C5. Termination of the Agreement

This agreement may be terminated by:

- End of the stipulation period validity.
- Mutual agreement between parties.
- Written notice of termination, six months in advance before the expiring date.

D. Additional information

D1. Grading system

Grade	Definition
MH	Honors (is given on exceptional occasions)
9 to 10.0	EXCELLENT: outstanding performance with only minor errors
7 to 8.9	VERY GOOD: above the average standard but some errors
5 to 6.9	SATISFACTORY: generally sound work with a number of notable errors
4 to 4.9	MARGINAL FAIL: some work required before the credit can be awarded
0 to 3.9	FAIL: Considerable further work is required
NP	NOT EXAMINED
R	RECOGNITION

D2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	E BARCELO 03
Contact details (email, phone)	International Students Office oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37
Website	https://www.upc.edu/sri/en/students/students-mobility-office/incomings/legal-issues

D3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact	International Students Office
Contact details	oficina.mobilitat.internacional@upc.edu telephone: (+34)- 93 401 69 37
Website	https://www.upc.edu/sri/en/students In particular, for insurance: https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/health-insurance

D4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Contact details	In Castelldefels: piusfontiquer@resa.es Telephone: (+34) 93 501 15 00
Website	https://www.resa.es/en/residences/castelldefels/residence-hall-pius-font-i-quer/residence/



Other:	http://www.housinganywhere.com https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/accommodation
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D5. Academic Calendar

	Autumn term	Spring term
Lecture period	September – January	February – June
Exam period	January	June

Castelldefels, 4/2/2019